



PO BOX 3000
ORANGE, TEXAS 77631
409.888.1300

where you matter most

SABINEFCU.ORG

Home Improvement Loan APPLICATION CHECKLIST

Applicant Name(s):

Email Address:

Account Number(s):

Phone Number:

- ___ County Appraisal District statement of appraised value for subject property
- ___ Copy of Warranty Deed from original purchase or acquisition of subject property
- ___ If currently employed, prior full month of paystubs showing YTD information for all borrowers
- ___ If retired, most recent benefit statement, benefit award letter, and/ or recent full month of paystubs for all retirement income sources for all borrowers
- ___ If self-employed, prior 2 years business and/ or personal income tax returns and a year-to-date Profit/ Loss Statement with balance sheet as prepared by a CPA
- ___ Prior tax year W-2 and/or 1099 for all income sources for all borrowers
- ___ If applicable, divorce decree showing child support payments you either make or receive
- ___ Prior month account statement(s) from all financial institutions *other than* Sabine Federal Credit Union (*checking, savings, retirement, brokerage, 401k, IRA, etc.*)
- ___ Most recent mortgage statement for subject property and any other real estate owned/ financed
- ___ Paid property tax receipts for all properties owned
- ___ Homeowners insurance declarations for all properties owned (*include Flood and/ or Windstorm policies, if applicable*)
- ___ Written Contractor's Bid (*please include Contractor name and contact information*)

Please contact a mortgage loan officer for further information or to schedule an appointment for your application.